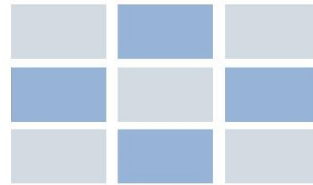


1044 State Street
Schenectady, NY 12307

Hometown
Health
Centers



Position Title: Oral Surgeon	Reports to: Chief Dental Officer
Department: Dental	Location: Schenectady
Pay Grade:	Classification: Exempt

POSITION SUMMARY:

Perform surgery and related procedures on the hard and soft tissues of the oral and maxillofacial regions to treat diseases, injuries, or defects. May diagnose problems of the oral and maxillofacial regions. May perform surgery to improve function or appearance. Will need to consult with patients, discuss treatment options, treat patients, oversee post-op care, and coordinate with other specialists when necessary. Oral surgeon must stay compliant with all training, licensure, and keep proper documentation.

ESSENTIAL JOB RESPONSIBILITIES:

- Consult with patients and analyze patient data to determine patient needs and treatment goals
- Collaborate with other specialists, such as restorative dentists and orthodontists, to plan treatment
- Record patient care by maintaining detailed notes of appointments with patients, including comments, tests, and/or treatments prescribed, and test results
- Administer general and local anesthetic, when necessary
- Perform surgical procedures to extract impacted, damaged, and non-restorable teeth
- Perform surgery to prepare the mouth for dental implants, and to aid in regeneration of deficient bone and gum tissue
- Treat infections of the oral cavity, salivary glands, jaws, and neck
- Remove tumors and other abnormal growths of the oral and facial regions, using surgical instruments
- Provide emergency treatment of facial injuries including facial lacerations, intra-oral lacerations, and fractured facial bones
- Treat problems affecting oral mucosa, including biopsies
- Evaluate and treat TMJ problems
- Prescribe medication to improve recovery and control pain after procedures
- Executes HHC dental policies and objectives as stated in the Dental Department Policy Manual
- Participates in Quality Assurance activities as determined by the Dental Director
- Attend meetings, seminars, and conferences as deemed pertinent by the Dental Director
- Relates to all customers, internal and external, in a courteous and professional manner always

- Maintains electronic record in accordance with all DOH and states mandates for treatment records. Including but not limited to, Meaningful use requirements, PMP narcotic database, monthly chart review standards, and accurate log of all sedative medication used.

EDUCATIONAL REQUIREMENTS:

- DDS or DMD from accredited dental school
- Licensed to practice dentistry in New York State
- Oral surgery residency
- BLS and ACLS
- DEA

EXPERIENCE / TRAINING:

- Familiarity with New York State Dental Medicaid guidelines.

SUPERVISORY RESPONSIBILITY: N/A

TRAVEL REQUIREMENTS: N/A

PHYSICAL REQUIREMENTS:

- While performing the essential functions of this job, the employee is regularly required to remain on their feet for long hours. The employee may be required to lift and or move up to 25lbs. The employee must have good vision and have the ability to work up close and adjust focus when necessary.